

**Minutes of Newton Toney Parish Council meeting for 8th April 2009 at 7.30pm
Held at the Newton Toney Memorial Hall**

Present were – Cllr S Stubbs (Chairman), Cllr B Eley, Cllr S Down, Cllr M Brown, Cllr T Miles, Cllr J Rogers and Mrs Melanie Thomas, Clerk

District and Parish Councillor Mike Hewitt, District Councillor John Smale		Action
1.	To receive apologies District and County Councillor Kevin Wren.	
2.	Declarations of Interest None.	
3.	Minutes A copy of the minutes for the last meeting held on March 9th 2009 were submitted, approved and duly signed by Cllr Stubbs.	
4.	Questions or points from the floor None.	
5.	Chairman's comments Report from Amesbury Pilot Area Board meeting held on 19 th March 2009 – the Chairman gave a brief report on this meeting which he attended on behalf of the Parish Council and as Chairman of the Board and where a youth project was of particular interest and well attended by local youth. The meeting was the last held under the old structure of the District Council - following the introduction of the Unitary Council the "Amesbury Board" will now meet – the first meeting to be held on 30 th June 2009. Report from public meeting held on Monday 23 rd March 2009 in the Memorial Hall - reported as being very informative and concerned the structure of the forthcoming Unitary Council and where Steve Milton of WCC was in attendance.	
6.	Matters arising from the last meeting Visibility concerns at the corner of Old Forge – Following the last meeting where it was noted that four letters of support have been received concerning this item and it was agreed that the Parish Council should write to the County Council with the copied letters expressing concern regarding this matter – it was reported that a letter had been sent to the owners of the property in question in response to this and copied to the Parish Council which was then read aloud which stated that "from a highways point of view there was little scope of improvement" and that as the hedge was on the property of the owners they were asked to re-consider the further cutting back of the hedge adjacent to the junction. The matter was then discussed and it was decided in light of this, to contact the police authority for them to consider the matter from a road safety aspect. Clerk to write a letter to the relevant contact at the authority. Community Service Workers – the Clerk reported that she was in discussion with the CSW representatives in order that suitable dates are decided for the work to take place on the cutting of the vegetation on the river bank.	Clerk
7.	Finance Following the previous distribution of a spreadsheet to Councillors of the Parish Council's financial accounts and transactions for April 2009, the accounts were discussed and then accepted. The following cheques were approved for payment: Clerks expenses, Mrs K Eley £13.87 (reimbursement of catering items for public meeting), Wiltshire Council £72.75 (Cemetery and Premises charges). National Association of Local Councils - national salary award for local council Clerks 2008/9	

	<p>– discussion and agreement of pay award to Clerk – following discussion it was agreed to award the Clerk, according to the guidelines set out in the scheme for the scale point currently assigned at SCP 18.</p> <p>Spinal column point increase for 2009/10 – discussion and agreement for Clerk – after discussion it was agreed to place the Clerk on SCP 19.</p>	
8.	<p>Risk Assessment</p> <p>The Clerk reported that a risk assessment of the Parish Council would be carried out in accordance with a request by the external auditor and it was hoped that it would be distributed to Council members before the May meeting and envisaged to be approved at the May meeting.</p>	Clerk
9.	<p>Financial regulations and standing orders – review</p> <p>Following distribution of financial regulations and standing orders of the Parish Council to each Councillor, a discussion took place and following discussion all were in agreement of the versions.</p>	
10.	<p>Planning</p> <p>S/2009/11/Full – Full Planning renewal of consent for mobile home and office at the Wiltshire Wildlife rehabilitation centre – National Wildlife rehabilitation centre, New Farm, Amesbury Road, Newton Toney – <i>notification received from SDC of the approval of this application.</i></p>	
11.	<p>Neighbourhood Watch</p> <p>Items of note were a recent spate of vandalism especially towards cars in the Parish. It was agreed to add a note to the parish magazine recommending that Parishioners be more vigilant with regards to property especially in view of the lighter evenings.</p>	Cllr Down
12.	<p>Report from MHMC representative</p> <p>Due to the representative of the PC MHMC being unable to attend the last meeting of the committee, a report was not given, however, a short verbal report was given on the recent building works undertaken on the Hall.</p>	
13.	<p>Parish Steward</p> <p>It was reported that the Unimog had visited and the clearance of gullies had taken place. The next planned visit of the Parish Steward is 3rd June 2009 with no visit planned for May. A Parish Steward familiarisation day is planned for May 2009 and the Clerk was asked to ascertain whether a date had been set for this event.</p>	Clerk
14.	<p>Parish Plan</p> <p>It was noted that a copy of the draft action plan had been forwarded to SDC and circulated to Area members where it featured as an agenda for a meeting held on 26th March 2009 – it was then accepted. Thanks were given to the Steering Group for their valued efforts and hard work in completing the now ratified Plan.</p>	
15.	<p>Correspondence</p> <p>Community First – renewal of Zurich Municipal Policy – after discussion it was agreed that the Clerk should renew the insurance with the proviso that the recent purchases of the benches and gardening equipment be added to the policy.</p>	Clerk
16.	<p>Any other business</p> <p>Cllr Eley noted that following comment at a previous meeting he had carried out research regarding the health effects to people concerning dog fouling and that he would provide the information in a leaflet form and distribute accordingly.</p> <p>Note was made that due to the recent building works carried out on the Newton Toney Memorial Hall, an extra item of work totalling £880 plus VAT was added and which concerned the Post Office – it was stated that £300 had already been secured for the job from the Post</p>	

Office compensation scheme following the closure in 2008 however the Parish Council was asked to fund the remaining costs. It was decided to add this item to the May agenda where it will form a separate item for discussion.	
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The meeting finished at 8.28pm. Date of next meeting: Wednesday 13th May 2009 in the Newton Toney Memorial at 7.30pm – this meeting to be preceded by the Annual Parish Meeting to be held at 7.00pm.