

**Minutes of Newton Toney Parish Council meeting for 12th May 2008 at 7.30pm
Held at the Newton Toney Memorial Hall**

Present were – Cllr S Stubbs (Chairman), Cllr B Eley, Cllr S Down, Cllr J Rogers, Cllr M Restorick, and Mrs Melanie Thomas, Clerk

		Action
1.	<p>To receive apologies</p> <p>Apologies were received from Cllr T Miles, Cllr Westmoreland and Cllr Hewitt.</p>	
2.	<p>Welcome</p> <p>Cllr Stubbs welcomed those present and thanked them for coming</p>	
3.	<p>Declarations of Interest</p> <p>None reported.</p>	
4.	<p>Minutes</p> <p>A copy of the minutes for the last meeting held on April 14th 2008 were submitted, approved and duly signed by Cllr Stubbs.</p>	
5.	<p>Questions or points from the floor</p> <p>None.</p>	
6.	<p>Chairman's comments</p> <p>It was reported that the Post Office Outreach Service was still in the process of being organised following the proposed closure of the Post Office in June.</p>	
7.	<p>Matters arising from the last meeting</p> <p>Oak gates at the entrance to the cemetery – following the last meeting of the Parish Council, Cllr Eley reported that he had looked at the oak gates and after discussion it was decided that no action was necessary.</p> <p>Vacant Councillor position following the resignation of Councillor Wilson – it was reported that following the display of advertisement of this vacant position and with no applicants within the specified SDC time period, the Parish Council is now able to co-opt the position. A vote of thanks was given to Cllr Wilson for all his valued hard work throughout his role of Councillor to Newton Toney.</p>	
8.	<p>Accounts</p> <p>The Clerk distributed the Parish Council's spreadsheet to the Council members with details of the Council's financial accounts and transactions for March and April 2008.</p> <p>The following cheques were approved for payment: £21.13 Stan Stubbs (expenses), £151.36 Clerk (expenses), £80 J Bailey (internal auditor fee).</p> <p>Discussion of Risk Assessment for Auditing purposes – the Clerk reported that it was a requirement of the external audit that a risk assessment be carried out and that this would be undertaken by the Clerk in the financial year 2008/9. The report will be submitted to the Parish Council for its approval within that year.</p>	Clerk
9.	<p>Planning</p> <p>None reported.</p>	
10.	<p>One Council for Wiltshire – Delegation to Town and Parish Councils</p> <p>Following a letter from WCC regarding this matter and its possible implications to the Parish Council, the Clerk was asked to invite Mr Richard Munro who has been appointed manager, to</p>	Clerk

	the June meeting of the Council for further discussion of the subject.	
11.	<p>Town and Parish Council meeting – update from meeting on 22nd April</p> <p>Cllr Stubbs reported that he had attended this meeting on behalf of the Parish Council. An update on the Boundary Review was given - the next consultation is due early in July 2008 when the Boundary Committee publishes a draft recommendations report and invites representations – there then begins an eight week consultation process.</p>	
12.	<p>Report from MHMC representative</p> <p>The Parish Council representative read the report from this Committee. It was agreed that following the last Parish Council meeting, the request for the Council to have copies of the minutes of the MHMC be added to the June agenda for discussion.</p>	Clerk
13.	<p>Parish Steward</p> <p>The next Parish Steward visit is scheduled for June 9th. It was reported that the job of cutting the overgrown vegetation on the Cholderton Road exit be added to the Steward remit – Cllr Stubbs agreed to contact Peter Hanson, Divisional Highways Manager at WCC to further this action as it was deemed to be an urgent action due to road safety concerns.</p>	Cllr Stubbs
14.	<p>Parish Plan</p> <p>Cllr Restorick gave an update to the Parish Council. A photographic competition has been advertised for a logo for the Parish Plan and entrants are currently being awaited. A pre-questionnaire letter has been circulated to each household and the questionnaire has been produced together with a young person's questionnaire for ages 5-17 years of age. The minutes of the last meeting of the Steering Group were distributed to the Parish Council.</p>	
15.	<p>Web site</p> <p>This should be up and running by the end of May.</p>	
16.	<p>Correspondence</p> <p>Cllr Westmoreland joined the Parish Council meeting at this point.</p> <p>WCC – Mobile Library Service – change to services</p> <p>Defence Training Estate – invitation</p>	
17.	<p>Any other business</p> <p>None.</p>	

The meeting finished at 8.09 p.m.

Date of next meeting: Monday June 9th 2008 in the Newton Toney Memorial