

**Minutes of Newton Toney Parish Council meeting for 11<sup>th</sup> February 2009 at 7.30pm  
Held at the Newton Toney Memorial Hall**

Present were – Cllr S Stubbs (Chairman), Cllr B Eley, Cllr S Down, Cllr Miles, Cllr J Rogers, Cllr M Brown and Mrs Melanie Thomas, Clerk

	Action
4 members of the public	
1. To receive apologies  District and County Councillor Kevin Wren.	
2. Declarations of Interest  None.	
3. Minutes  A copy of the minutes for the last meeting held on January 14 <sup>th</sup> 2009 were submitted, approved and duly signed by Cllr Stubbs.	
4. Questions or points from the floor  None.	
5. Chairman's comments  Report from Area Board meeting held on 21 <sup>st</sup> January 2009 – the Chairman gave a brief report on this meeting which he attended on behalf of the Parish Council and as Chairman of the Board. The next meeting is to be held on 19 <sup>th</sup> February at 6pm, Antrobus House, Amesbury. It is envisaged that a note of information is be distributed to each household informing them of a public meeting concerning the structure of the forthcoming Unitary Council.  Notification of SWAG grants pertaining to the Parish Council – the Chairman notified the Council that the application for works associated with the Memorial Hall had been successful but the application for contribution to the purchase of a bus shelter had not.  Election of Vice-Chair and Chair at the May elections – a discussion took place as to this item and it was confirmed that Cllr Stubbs does not intend to stand for re-election of Chairman and Cllr Down would be retiring as Councillor. All Cllr's were asked to consider the matter of possible replacement for the retiring Councillor.	
6. Matters arising from the last meeting  Noticeboard located opposite Mallett Arms – Following the last meeting where the notice board, located opposite the Mallett Arms public house was discussed with regard to improvement, it was further discussed and that Cllr Miles kindly agreed to renovate and update the board with information of interest to the public concerning amenities within the Parish.  Maintenance quotes for Churchyard – following the last meeting, two quotations have been sought and were produced at the meeting. A discussion took place and it was agreed that the quotation of £750 be accepted from Bill Smith of Durrington. It was agreed that Cllr Rogers act as liaison person on behalf of the Parish Council and report to the Council as to the status of the work carried out by Mr Smith when necessary. Clerk to confirm to Mr Smith the acceptance.  Visibility concerns at the corner of Old Forge – it was noted that further letters to support this concern were expected and the Clerk was asked to agenda the item for the March meeting where it was hoped that all letters had been received. It is then planned to forward all the communications to the relevant person at WCC for consideration.	Cllr Miles  Clerk/Cllr Rogers
7. Accounts  The Clerk distributed the Parish Council's spreadsheet to the Council members with details of the Council's financial accounts and transactions for February 2009 which were accepted.  The following cheques were approved for payment: Shaw Trust Ltd £215.63 (January	

	<p>maintenance one off cost), Parish Plan expenses £59.32, Newton Toney Memorial Hall £50 (2008 hall hire charge), Clerks expenses £71.68, Cllr Miles £310.00 (re-imburement of expenses for picnic benches).</p>	
8.	<p>R2 Parish Council funds</p> <p>It was confirmed that Cllr Eley and the Clerk had met with a representative from SDC on the site of the recreation ground to discuss the purchase of picnic tables for the site using the funds available from R2 funding. Following the meeting it was agreed that the purchase of the two benches could go ahead and it was confirmed that the purchase has now been undertaken with delivery due imminently. Also following the last meeting where it was agreed that the Council should purchase necessary gardening equipment for Parish maintenance work - it was confirmed that Cllr Brown had produced three quotations for a variety of equipment which has been duly forwarded to the relevant SDC department for confirmation before purchase proceeds.</p> <p>The Clerk was asked to ascertain with the Parish Council insurers whether or not Parish Councillors are insured to carry out maintenance work within the Parish whilst in their capacity as a Parish Councillor.</p>	<p>Clerk</p> <p>Clerk</p>
9.	<p>Discussion of maintenance of the river bank</p> <p>A discussion took place as to the maintenance of the river bank. Cllr Eley commented that the river and bank was under the jurisdiction of the Environment Agency and confirmed that they had suggested cutting once per year – if any further cuts were planned then permission would need to be sought from the Agency. After discussion it was agreed that it is envisaged that the Parish Council organise the workers from the probationary service to undertake to cut the river bed and bank at the end of May/June and the Environment Agency planned to cut in September. Cllr Eley agreed to forward the contact details of the Agency to the Clerk so that she writes for permission for the Parish Council to undertake the works.</p>	<p>Clerk</p>
10.	<p>Planning</p> <p>None reported.</p>	
11.	<p>Neighbourhood Watch</p> <p>No items of note were reported but that the item was ongoing. Cllr Brown agreed to organise representation from the Watch at the 2009 Village fete.</p>	<p>Cllr Brown</p>
12.	<p>Report from MHMC representative</p> <p>A report was given from the last meeting held in January 2009 with the next planned visit to be held in February 2009. Amongst those items discussed were the plans for the planting of trees on the 21<sup>st</sup> February and where volunteers were required and note that the clearing of storerooms had taken place.</p>	
13.	<p>Parish Steward</p> <p>The Parish Steward was reported as not having visited in February due to the adverse weather conditions. The next planned visit is 13<sup>th</sup> March 2009.</p>	
14.	<p>Parish Plan</p> <p>It was reported that a public meeting was held to discuss the Parish Plan on 5<sup>th</sup> February 2009 and that it was well attended. Following the distribution of the draft action plan and subsequent comments from the Parish Council, the Parish Plan is due to amended accordingly and proof read. The Parish Council discussed the Plan and unanimously agreed that it should be accepted. The Clerk was asked to confirm this in writing to the Steering Group representatives. Thanks were given to the Steering Group for their valued efforts and hard work in undertaking the Plan.</p> <p>Possible committee formation following discussion at the last meeting – it was reported that no further work has taken place on this item but it is planned to re-visit the issue at a future date.</p>	<p>Clerk</p>
15.	<p>Correspondence</p>	

