

**Minutes of Newton Toney Parish Council meeting for March 9th 2011 at 7.30pm
Held at the Newton Toney Memorial Hall**

Present were – Cllr B Eley (Chairperson), Cllr S Stubbs (Vice-Chairperson), Cllr T Miles, Cllr J Hirst, Cllr M Brown and Mrs Melanie Thomas as Clerk

Unitary Councillor John Smale

	Action
<p>1. To receive apologies</p> <p>Cllr S Hasted, Cllr I Hodson</p>	
<p>2. Declarations of Interest</p> <p>None.</p>	
<p>3. Minutes</p> <p>A copy of the minutes for the last meeting held on February 9th were submitted, approved and duly signed by Cllr Eley.</p>	
<p>4. Questions or points from the floor</p> <p>None.</p>	
<p>5. Report from Unitary Councillor John Smale</p> <p>Note made of an informal meeting held with regards to a youth project and the Area Board which was found to be most useful. The Emergency Plan was mentioned and discussed by all with note that although the Parish Council does not have a legal requirement to have one it would be most useful. The Parish Council members agreed to produce a document with Cllr Miles and Eley to lead a sub-committee on the matter.</p>	
<p>6. Report from BVAPC representative</p> <p>No items to report as the next scheduled meeting is to be held on 17th March 2011.</p>	
<p>7. Matters arising from the last meeting</p> <ul style="list-style-type: none"> • Community Service Workers – update given by the Clerk that contact has been made with the organiser and that a date for the work of the cutting of the vegetation at the river site is yet to be set – further updates to be given as and when information becomes available. • Emergency Plan – item covered at item five. 	
<p>8. Highways and Footpaths</p> <p>No items to report.</p>	
<p>9. Finance</p> <p>Clerk distributed the Parish Council's spreadsheet to the Council members with details of the Council's financial accounts and transactions for March which were then approved.</p> <ul style="list-style-type: none"> • The following invoices were approved: Ray Bulpitt (replace broken slates and check 	

<p>remainder of roof).</p> <ul style="list-style-type: none"> • National Association of Local Councils Spinal column point increase for 2010/11 for the Parish Clerk – SCP21 from SCP20 – discussion and possible agreement – discussed and all in agreement – Clerk to action relevant increment to salary. • HM Revenue and Customs – PAYE implementation with effect from 6th April 2011 – notification and discussion of -- the Clerk brought to the attention of the Parish Council members recently published documentation and informed them that the procedures as outlined must be adhered to and instigated – the Council agreed to implement the procedures with agreement that an independent company be paid to undertake a payroll system for the Clerk - further update be given at the April meeting with confirmation of cost. 	Clerk
<p>10. Planning</p> <p>S/2011/32/CAC – Cons Area Consent, Demolition and replacement of road bridge adjacent to School – Liege Bridge – Newton Toney, Salisbury was mentioned and with reference to a letter from a Parishioner in connection with the matter. The matter of the possibility of a weight restriction being allocated to the Bridge was discussed and which Cllr Smale agreed to further research.</p> <p>Clerk asked to enquire with the planning department if there is to be a consultation in relation to the conservation area following recent thought on the matter.</p>	Cllr Smale Clerk
<p>11. Consultation on the Name of the Area Board – discussion and clarification – WC deadline of 22nd March</p> <p>The four options were discussed and considered, a vote of three votes to two was then taken with the chosen name of the South East Wiltshire Area Board – Clerk to action to notify WC of the decision.</p>	Clerk
<p>12. Cemetery Charges – review of current charges</p> <p>Following the perusal of the current charges and a document with the addition of an increase and where reference had been made to guidelines as set out by WALC, the matter was discussed and agreed to accept the proposed increase. It was further agreed that the charges be reviewed and possibly increased in March of each year.</p>	
<p>13. Web</p> <p>It was agreed that Cllr Stubbs be nominated to check the web page on a regular basis for content and deadlines of the material advertised. It was further agreed that the item of the web would not be added, as has been done so as a regular item, to each agenda but to only add to an agenda if there was a specific requirement to do so.</p>	SS
<p>14. Neighbourhood Watch</p> <p>Note that various recent NW Bulletins had been distributed to Council members which were received with thanks. Note made of the incidences of off road vehicles using the restricted byways in the Parish – Cllr Eley agreed to liaise with the local police representative to try and address this problem.</p>	BE
<p>15. Management Hall Committee</p> <p>Note made of the items mentioned at the last meeting held of the NTMHC and that being 16th February 2011. Clerk to distribute the minutes of this meeting accordingly following</p>	Clerk

<p>receipt from the Committee.</p>	
<p>16. Parish Steward</p> <p>Note made that the Parish Steward has been concentrating on pot holes in the region and that the current Parish Steward is to leave with a replacement named at the meeting. Following a suggestion from the Scheme organiser regarding the offer of a meeting between the Parish Steward, a member of Highways connected with the Scheme and Parish Council members to discuss the scheme the Clerk was asked to contact the Scheme organiser to further pursue a date for this meeting.</p>	<p>Clerk</p>
<p>17. Correspondence</p> <p>Durrington Parish Council – notification of details of Amesbury Carnival and invitation to a cheese and wine evening on March 19th 2011 – discussed and noted that it was thought that Cllr Hasted may attend the evening but as he was not present at the meeting confirmation was unable to be made.</p> <p>Letter from the Royal British Legion regarding the “Great Poppy Party Weekend” event – discussed and agreed that the Parish Council would not be participating in this event however Councillor’s did confirm that they would be happy to assist any other Council in the Bourne Valley if there was a need.</p> <p>Letter with photographs from resident regarding various Highway matters and concerns noted as having been received and duly discussed – Clerk asked to reply on behalf of the Council members.</p>	<p>Clerk</p>
<p>18. Any other business</p> <p>Email communication mentioned that had been recently received from Wiltshire Council regarding broadband coverage in the area – discussed and Councillor’s encouraged to reply if they so wished and thought applicable.</p> <p>Note made Cllr Hirst that she would be attending a training course with regard to the role of Councillor on 12th March 2011.</p>	

The meeting finished at 9.01pm Date of next meeting: Tuesday April 6th at 7.30pm 2011 in the Newton Toney Memorial Hall