

**Minutes of Newton Toney Parish Council meeting for 4th February 2010 at 7.30pm
Held at the Newton Toney Memorial Hall**

Present were – Cllr M Hewitt (Chairman), Cllr T Miles, Cllr S Hasted, Cllr B Eley, Cllr J Rogers, Cllr M Brown and Mrs Melanie Thomas as Clerk

Unitary Councillor John Smale, Karen Linaker, Amesbury Community Area Manager of WC	Action
<p>1. To receive apologies</p> <p>Cllr Stubbs.</p>	
<p>2. Declarations of Interest</p> <p>None.</p>	
<p>3. Minutes</p> <p>A copy of the minutes for the last meeting held on 9th December 2009 were submitted, approved and duly signed by Cllr Hewitt.</p>	
<p>4. Questions or points from the floor</p> <p>None noted.</p>	
<p>5. Chairman's comments including Area Boards</p> <p>The Parish Council welcomed Karen Linaker, Amesbury Community Area Manager of WC who then discussed amongst the Councillors items such as the Area Board network following the Unitary status of Wiltshire Council and in particular the Stonehenge Community Area Partnerships (SCAP).</p> <p>The Chairman mentioned the recent reports and current concern of the threat to employment at the Health Protection Agency, Porton Down (HPA).</p>	
<p>6. Matters arising from the last meeting</p> <p>Alterations/repairs to the Parish notice board - Following agreement at a previous meeting that Cllr Miles would undertake to make the necessary repairs to the notice board, it was reported that this had been done so. Cllr Miles agreed that due to the proximity of his residence to the notice board in question it would be more practicable for him to place the required laminated notices on the board and to remove any out of date notices as and when this was the case. Thanks were given to Cllr Miles in undertaking this task.</p> <p>Signage on footpaths – it was reported that following previous agreement that Cllr Eley had kindly re-printed and installed the appropriate signage on the footpath at Littledown Walk.</p>	
<p>7. Maintenance contract for 2010 – discussion of quotations received</p> <p>Following the last meeting and at request, three quotations for the 2010 contract were discussed after previously been distributed by the Clerk. The Clerk produced an amended quotation from one of the contractors after having been previously asked to do so. However due to anomalies in this quote it was decided to gain further deciding clarification on this one particular quote before a decision could be made. It was agreed that the Chairman should personally carry out this clarification with the contractor in question and make the decision once the information had been gleaned.</p>	Cllr Hewitt
<p>8. Finance</p> <p>The following invoices were approved: Wiltshire Probation Area £50 (donation), Clerks expenses, T Miles £36.51 (Parish Plan expenses), M Restorick £1.41 (Parish Plan expenses).</p> <p>Precept discussion and decision following distribution of financial spreadsheet for 2009/10 – following a previously distributed spreadsheet by the Clerk relating to this matter, a discussion took place with regard to the request by the PC to WC for the precept request 2010/2011 – after consideration of the finances it was decided that the precept should be increased by 2.5%, from</p>	Clerk

	<p>the current amount of £6620.00 to £6785.00. Clerk to notify the relevant department at WC for their set deadline.</p> <p>Clarification of claiming of VAT with regard to the Parish Council – item discussed and noted that the Parish Council would welcome a forecast from the NTMH committee of proposed purchases.</p>	
9.	<p>Planning</p> <p>None received.</p>	
10.	<p>Wiltshire Council – Speed Limit Review</p> <p>Information regarding this item had been previously distributed to the Council - following perusal of this information by Councillors it was decided that no comment be made relating to this item. Clerk to notify the relevant department at WC.</p>	Clerk
11.	<p>Hall Committee and the Parish Council – clarification of the ownership of responsibility for any improvements to the Hall which requires capital expenditure.</p> <p>The Clerk noted that information had been previously distributed to the Hall Committee Chairman regarding the claiming of VAT by Hall Committees and which had been obtained from Community First. After perusal of this information the Chairman of the Hall Committee noted that the Hall Committee would continue to liaise with the Parish Council to discuss possible funding for future projects.</p>	
12.	<p>Web</p> <p>Clerk confirmed that she had invited the web master to a future meeting following prior request by the Council and was awaiting a response.</p>	
13.	<p>Parish Plan</p> <p>Nothing to report.</p>	
14.	<p>Discussion of projects using funding available from Wiltshire Council and other possible sources</p> <p>Following prior distribution by the Clerk of possible funding, the Council was asked to consider possible projects – no items noted.</p>	
15.	<p>Neighbourhood Watch</p> <p>One item noted: there have been incidents of theft of domestic oil reported and that Parishioners should be made vigilant in light of this.</p>	
16.	<p>Report from MHMC representative</p> <p>Nothing to report.</p>	
17.	<p>Parish Steward</p> <p>Note was made that the Parish Steward had not visited since December due to his works being prioritised with the repair of pot holes throughout the County.</p>	
18.	<p>Correspondence</p> <p>Letter from Network Development Manager South West at the Post Office – following the completed works to the Hall and meeting of Parish Council representatives in January with the Manager – notification that the Post Office would not be making a contribution to the buildings work of 2009 and following prior request from the Parish Council.</p> <p>WC - Grit bins location within the Parish – letter asking for location of the grit bins and ascertained to be: St Just Close, the School and at the bridge by the old Post Office. Clerk to reply.</p>	Clerk

<p>BVAPC – email regarding the Bourne Valley Link Scheme – following a meeting of the BVAPC it was suggested that each Parish be asked to donate each year a minimum of 2.5% of their precept to the Scheme – following discussion and suggestion of this item to the Councillors, it was decided that the Parish Council would agree to this suggestion.</p>	
<p>19. Any other business</p> <p>Community Service Workers – note made that a booking should be made for 2010 for the cutting of the river bed as stated and previously agreed – Clerk to action for the Summer months.</p> <p>The Chairman confirmed that he intended to stand down from the Chairmanship and as Councillor of the Parish Council with effect from the May 2010 meeting. It is intended that a note of interest to possible new members of the Parish Council be placed in the Parish Magazine – Clerk and Cllr Hewitt to liaise on this matter.</p>	<p>Clerk, Cllr Hewitt</p>

The meeting finished at 9.20pm. Date of next meeting: Wednesday March 10th 2010 in the Newton Toney Memorial at 7.30pm