

**Minutes of Newton Toney Parish Council meeting for 13<sup>th</sup> October 2008 at 7.30pm  
Held at the Newton Toney Memorial Hall**

Present were – Cllr S Stubbs (Chairman), Cllr B Eley, Cllr S Down, Cllr Miles, Cllr M Brown, Cllr J Rogers, and Mrs Melanie Thomas, Clerk

	Action
<p>3 members of the public</p> <p>1. To receive apologies</p> <p>District and County Councillor Kevin Wren</p>	
<p>2. Declarations of Interest</p> <p>None.</p>	
<p>3. Minutes</p> <p>A copy of the minutes for the last meeting held on September 8<sup>th</sup> 2008 were submitted, approved and duly signed by Cllr Stubbs.</p>	
<p>4. Questions or points from the floor</p> <p>A resident raised a question regarding the Footpath No 11 Newton Toney (part) and the overgrown nature of the vegetation on the path. After discussion, Cllr Rogers agreed to write a letter to the landowner in order to ask that the footpath vegetation be cut back to allow better public access – Clerk agreed to locate the details of the landowner and despatch the letter accordingly.</p>	Cllr Rogers, Clerk
<p>5. Chairman's comments</p> <p>Following a recent meeting at City Hall, Trowbridge, the Chairman gave a brief update on the proposed introduction of Area Boards as part of the new Unitary Status and confirmed that a decision is yet to be made. Further updates will be given as information becomes available.</p>	
<p>6. Matters arising from the last meeting</p> <p>WCC – Highways Act 1980 – Section 119 – Public Path Diversion Order 2008 – Footpath No 11 Newton Toney (part). Following receipt of this letter it was confirmed that a public meeting had been arranged on Friday 14<sup>th</sup> November 2008 with Janice Green, Rights of Way Officer at WCC in attendance together with representation from the RSPB.</p> <p>Overgrown hedge in village – following the last meeting it was reported that this hedge has now been cut back however the Parish Council considers that it has not been cut sufficiently. After discussion it was decided that the Clerk ascertain exactly who owns the hedge and if it is Highway owned then the hedge be cut back further if not removed completely.</p> <p>Bus shelter – Following discussion at the last meeting, further discussion took place as to the pros and cons of purchasing two bus shelters in the village. It was decided to purchase one bus shelter with the help of a SWAG grant and that the Clerk should complete the necessary documentation. The Parish Council agreed to contribute to 15% of the costs as outlined in the SWAG grant recommendations.</p> <p>Overgrown nature of the river bank – it was reported that this has now been cut and after discussion as to how often the river bank should be cut it was decided that each Councillor should firstly peruse a report by Martin de Retuerto, Wessex Chalk Streams project at the Wiltshire Wildlife Trust and that the item would be made an agenda item in the new year for further discussion.</p>	Clerk  Clerk  All, Clerk
<p>7. Accounts</p> <p>The Clerk distributed the Parish Council's spreadsheet to the Council members with details of the Council's financial accounts and transactions for October 2008 which were accepted.</p> <p>The following cheques were approved for payment: S Stubbs expenses £9.39, Melanie Thomas, Bourne Valley Alliance Clerk payment £41.60, Mazars £141.00 (external audit), Leisure Logs</p>	

	Ltd £2,749.50 (playground surface renewal), Wilton Town Council £100.00 (Councillor training seminar).	
8.	<p>Link Scheme</p> <p>Cllr Down gave a brief report on the activities of the Link Scheme during 2008 and agreed to place the report in the correspondence envelope for each Councillor to peruse more fully.</p>	Cllr Down
9.	<p>Planning</p> <ul style="list-style-type: none"> <li>• S/2008/1336 – Change of Use – conversion of existing stable building to residential – Landacre, 21 Beechfield, Newton Toney, Salisbury. The Parish Council had no objections to this application. Notification from SDC of approval.</li> <li>• S/2008/1244 – Full application – 2 storey rear extension and associated works – Springfield, Newton Toney, Salisbury. The Parish Council had no objections to this application. Notification from SDC of approval.</li> </ul>	
10.	<p>Neighbourhood Watch – re-allocation of portfolio role</p> <p>The item of re-allocating this portfolio was discussed and it was decided that no re-allocation should take place at this current time. It was however considered to be beneficial that two co-ordinators be allocated to the role for work at separate ends of the village and that reports would be produced by Cllr Eley and Cllr Brown for the November meeting.</p>	Cllr Eley, Cllr Brown
11.	<p>SWAG grant application – discussion of future projects</p> <p>Following agreement at the last meeting Cllr Stubbs and fellow Councillors considered this matter and suggestions were discussed. Since the last meeting a resident had proposed the purchase of a picnic table for use on the recreation ground. The Parish Council agreed this purchase in principle and Cllr Miles agreed to forward the possible purchase for discussion at the next meeting of the management hall committee in November.</p> <p><i>Cllr Hewitt left the meeting at 8.32pm</i></p> <p>Note was made of building remedial work that needed to be completed on the village hall – three quotes are currently being sought for this project and after discussion it was agreed that Cllr Miles should complete the necessary forms for a SWAG grant with the Parish Council contributing 15% of the total costs. In addition it was proposed that Cllr Rogers would enquire with the management hall committee whether they would be prepared to contribute to the building works. Clerk asked to agenda for the November meeting.</p>	Cllr Miles  Cllr Miles, Clerk
12.	<p>Post Office</p> <p>Cllr Stubbs reported that he had received confirmation that an Outreach Service had been agreed by a local Post Office company. Further updates would be given as information became available.</p>	
13.	<p>Report from MHMC representative</p> <p>The MHMC Parish Council representative reported that she was not present at the last meeting of the committee but read aloud a report that she had obtained from the meeting and an update was given to the Council.</p>	
14.	<p>Parish Steward</p> <p>The Parish Steward visited on October 3rd 2008 and carried out the tasks, amongst others, of clearing gullies, cutting back vegetation and making signs more visible. Next planned meeting 15<sup>th</sup> November 2008.</p>	
15.	<p>Parish Plan</p> <p>The Clerk reported that a report had been prepared by a representative of the Steering Group and that she would email this out to the Councillors for their perusal.</p>	
16.	<p>Correspondence</p> <p>Environment Agency – Flood Wardens Seminar – 10<sup>th</sup> October 2008 – Cllr Miles as Flood</p>	

<p>Warden representative of the Parish Council gave an update on his attendance at this meeting. It was noted that Cllr Eley is now the deputy Flood Warden representative for the Parish Council.</p> <p>Department of Communities and Local Government – The making and enforcement of byelaws – a consultation – noted and added to the correspondence envelope for Councillors to further peruse.</p> <p>Parish and Town Council Liaison Meeting – 19<sup>th</sup> November 2008 – SDC – notification of meeting to be held.</p>	
<p>17. Any other business</p> <p>Councillors raised the question of how many Councillors were required on the Parish Council and the answer being seven, there is currently one vacancy which is now open for co-option.</p> <p>The item of obtaining an additional notice board for use by Parishioners at the further end of the village was raised and after discussion it was agreed to be of benefit - it was agreed that this item be added to the November agenda for further discussion.</p>	<p>Clerk</p>

The meeting finished at 9.20p.m.

Date of next meeting: Monday November 10th in the Newton Toney Memorial at 7.30pm and to be preceded by a presentation by Richard Munro, Manager of the Delegation to Town and Parish Councils at 7pm